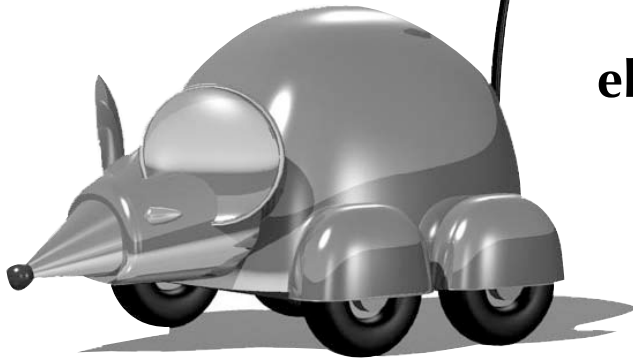


ReportWriter
RecordKeeper



ReportWriter +
RecordKeeper
electronic **ESL** documents

The ReportWriter RecordKeeper

- Includes 2 components : ESL RecordKeeper and ReportWriter.
- RecordKeeper includes :
 - List views (each student by school at a glance).
 - Personal information.
 - 1701 Form documents assessment data and services.
 - AIP pull-down menu for outcomes that are developmentally appropriate for elementary and secondary. Allows for group AIP duplication.
 - Continuing student report (year end summaries) exit forms.
- Single professional format for all ESL students from K-12.
- Piloted by elementary and secondary teachers.
- User-friendly. Simple clear screen format. Lots of pull-down menus and pop-up screens – that can also be edited.
- Integrates student records and reporting.



reportwriter.ca

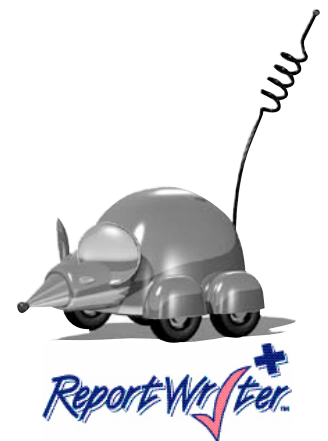
ReportWriter RecordKeeper electronic **ESL** documents

Benefits

- Meet Ministry guidelines for 1701 assessment documentation and developing AIPs.
- Speed your preparation of records and progress reports for ESL students.
- MAC and PC compatible. CD-based. No additional software required.
- Pull down menus & pop-up screens.
- License a school or entire district.

Uses

- Produce consistent, professional AIPs
- Generate progress reports
- Produce student lists for Ministry audits
- Update student data throughout the year
- Maintain student records from year to year (cumulative data for Ministry)
- Keep track of all contacts related to services for the child



Questions and Answers

Is the software fee for my students with ESL needs or for all students in the district?

It is based on the count of all students in the district because that number is more consistent from year to year.



How easy is this to use?

Efficiently access all of the components of the program. Input student information only once and it will appear on all related pages.

What programs do I need to buy?

It's a stand alone program on both MAC and Windows platforms. Minimum required operating systems: MAC - OS 8.6 (OS X is recommended), PC - Windows 98.

What if I work at home?

The rights for your district include the right to install on home computers, and working files can be e-mailed between sites.

How will this support my school for a Ministry Audit?

- *Quickly print all requested student records as records can be sorted by category.*
- *Produce a consistent professional looking report for auditors.*
- *District access to files means Ministry reports can quickly be generated for the whole district. Cumulative records easily accessed.*

ReportWriter RecordKeeper Order Form

Name: _____ **District:** _____ **School:** _____

Address : _____

Phone: _____ **Fax:** _____ **E-Mail:** _____

District Site Licence - (check the one that applies to student population)

- | | | | | | |
|--|------|----------|--|------|---------|
| <input type="checkbox"/> 0 - 2500 | cost | \$ 750 | <input type="checkbox"/> 15,001 - 20,000 | cost | \$3,750 |
| <input type="checkbox"/> 2501 - 5,000 | cost | \$ 1,500 | <input type="checkbox"/> 20,001 - 25,000 | cost | \$4,500 |
| <input type="checkbox"/> 5,001 - 10,000 | cost | \$ 2,250 | <input type="checkbox"/> 25,001 - 30,000 | cost | \$5,250 |
| <input type="checkbox"/> 10,001 - 15,000 | cost | \$3,000 | <input type="checkbox"/> 30,001 + | cost | \$6,000 |

Payment by:

Method of Shipping

District P.O

Cheque

Priority Post

Visa/MasterCard Acct.# _____ Exp.Date _____ Signature _____

Cost: _____ G.S.T.: _____ Total: _____

Cost includes installation tips and help files. Orders will be invoiced to include shipping.

Please FAX your order to (604) 530-2906 For more information on ordering call Joan Beck
at (604) 534-7891 ext. 353. For more information on the program, contact

Jean Chan at (604) 534-7891 ext.356 or jchan@sd35.bc.ca
